

# CONSULT AUSTRALIA MEMBERSHIP APPLICATION FORM



## GENERAL INFORMATION

Firm name:		ABN:	
Chief Executive (name):		Email:	
Primary contact (if other than above):		Email:	
Head office address:			
City / suburb:	State:	Postcode:	
Postal address:			
City / suburb:	State:	Postcode:	
Telephone:		Years in operation:	
<b>Does your firm provide consulting services in the built and natural environment?</b>		<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>Is your firm resident in Australia or does it conduct business within Australia?</b>		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does your firm provide services to clients who are substantially persons other than its owners?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>Is your firm a:</b>	<input type="checkbox"/> Private company	<input type="checkbox"/> Partnership	
	<input type="checkbox"/> Other (please specify)	<input type="text"/>	
Are 50% or more of your Principals professionally qualified and a member of an appropriate professional body, or eligible to take out such membership?		<input type="checkbox"/> Yes	<input type="checkbox"/> No

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## PEOPLE

How many staff members do you have in each category below? (Note ALL staff in Australia must be included)

	Administration		Technical		Other Professionals
	<b>Total number of staff in Australia (total of above)</b>				
	Number of staff overseas (in addition to above)				

What is the total staff number in each state or territory?

	Australia Capital Territory		Queensland		Victoria
	New South Wales		South Australia		Western Australia
	Northern Territory		Tasmania		

Please provide details for each office, including a designated contact, at the end of this form or as an attached word or excel document.

## KEY CONTACTS

Who are the key contacts for your firm in the following areas? (Please provide details)

Title/ role equivalent	Name	Phone	Email
CEO / MD			
CEO Assistant			
CFO / Finance			
Marketing / Comms			
Human Resources			
Legal			
Accounts Payable			

## MAXIMISING YOUR ENGAGEMENT

To maximise your engagement with Consult Australia, and to add value across your business, we recommend adding contact details for your staff to our database. This will allow all your employees to stay up-to-date with the latest industry intelligence, policy and legislative changes, and upcoming events in your state or territory.

You may choose to add details for all staff, or provide a more select list. Required information includes first name, last name, job title, office location, phone (direct or switch) and email. These details will not be provided to third parties, and all staff will have the option to opt-out or unsubscribe at any time.

An excel spreadsheet including the required staff details has been included with this form

Yes

No

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## HOW DID YOU HEAR ABOUT CONSULT AUSTRALIA?

<input type="checkbox"/> Previous membership	<input type="checkbox"/> Media
<input type="checkbox"/> Word of mouth/ recommendation	<input type="checkbox"/> Other (please specify)
<input type="checkbox"/> Direct marketing	<input style="width: 500px; height: 25px;" type="text"/>

## AREAS OF WORK

What is your firm's main discipline of work? (Tick one only)

<input type="checkbox"/> Accounting	<input type="checkbox"/> Environmental	<input type="checkbox"/> Planning
<input type="checkbox"/> Advisory	<input type="checkbox"/> Government	<input type="checkbox"/> Product Supplier/Manufacturer
<input type="checkbox"/> Architecture	<input type="checkbox"/> Heritage, Archaeology, History Consultants	<input type="checkbox"/> Project Management
<input type="checkbox"/> Business Systems (IT/Finance/Digital)	<input type="checkbox"/> Insurance	<input type="checkbox"/> Recruitment
<input type="checkbox"/> Contract Management / Dispute Resolution	<input type="checkbox"/> Landscape Architecture	<input type="checkbox"/> Risk and Strategy
<input type="checkbox"/> Cost Management / Quantity Surveying	<input type="checkbox"/> Legal	<input type="checkbox"/> Scientific
<input type="checkbox"/> Development Management	<input type="checkbox"/> Marketing/Communications	<input type="checkbox"/> Strategic Communication/ Community Engagement
<input type="checkbox"/> Education	<input type="checkbox"/> Multi-disciplinary	<input type="checkbox"/> Technical Services
<input type="checkbox"/> Engineering	<input type="checkbox"/> Occupational/Work Health and Safety	

**continue to Work Types** →

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## WORK TYPES

Which of the following work types apply to you? (Tick all that apply)

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Acoustics                                  | <input type="checkbox"/> Document Control                                    | <input type="checkbox"/> Marine Science/Engineering                    |
| <input type="checkbox"/> Air Quality Monitoring & Assessment        | <input type="checkbox"/> Electrical Engineering                              | <input type="checkbox"/> Materials Handling                            |
| <input type="checkbox"/> Architecture                               | <input type="checkbox"/> Energy & Related Works                              | <input type="checkbox"/> Mechanical Engineering                        |
| <input type="checkbox"/> Asset & Facility Management                | <input type="checkbox"/> Environmental Science                               | <input type="checkbox"/> Mining Services                               |
| <input type="checkbox"/> Aviation/Airports                          | <input type="checkbox"/> Façades   | <input type="checkbox"/> Oil & Gas Services                            |
| <input type="checkbox"/> Building Information Modeling              | <input type="checkbox"/> Fire & Life Safety                                  | <input type="checkbox"/> Planning & Urban Development                  |
| <input type="checkbox"/> Building Services                          | <input type="checkbox"/> Fire Services                                       | <input type="checkbox"/> Power & Energy Services                       |
| <input type="checkbox"/> Business Information Modeling              | <input type="checkbox"/> Geotechnical/Soils/Groundwater                      | <input type="checkbox"/> Project Management                            |
| <input type="checkbox"/> Business Performance                       | <input type="checkbox"/> Health & Safety                                     | <input type="checkbox"/> Quantity Surveying                            |
| <input type="checkbox"/> Chemical Engineering                       | <input type="checkbox"/> Hydraulics  | <input type="checkbox"/> Research & Development                        |
| <input type="checkbox"/> Climate Change & Carbon Management         | <input type="checkbox"/> Information Technology & Communications             | <input type="checkbox"/> Security Services                             |
| <input type="checkbox"/> Coastal Engineering                        | <input type="checkbox"/> Infrastructure Social (Schools/Hospitals/Aged Care) | <input type="checkbox"/> Structural Engineering                        |
| <input type="checkbox"/> Community/Stakeholder Engagement           | <input type="checkbox"/> Infrastructure Transport (Road/Rail)                | <input type="checkbox"/> Survey & Geographic Information Systems (GIS) |
| <input type="checkbox"/> Construction Services                      | <input type="checkbox"/> Interior Design                                     | <input type="checkbox"/> Traffic                                       |
| <input type="checkbox"/> Contaminated Land Management & Remediation | <input type="checkbox"/> Investigations & Support Services                   | <input type="checkbox"/> Tunnelling                                    |
| <input type="checkbox"/> Dam Safety & Surface Water Management      | <input type="checkbox"/> Landscape Architecture                              | <input type="checkbox"/> Waste & Resources Management                  |
| <input type="checkbox"/> Defence                                    | <input type="checkbox"/> Lighting Designment Services                        | <input type="checkbox"/> Water & Wastewater                            |
| <input type="checkbox"/> Digital                                    | <input type="checkbox"/> Management & Business Development Services          | <input type="checkbox"/> Other   |

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## DECLARATION BY APPLICANT

I hereby apply for voting membership of Consult Australia on behalf of my firm.

Name:

Job title:

I declare that to the best of my knowledge and belief, the particulars set out above are correct in all aspects; and

I understand that should my firm be accepted for voting membership of Consult Australia it will be bound by the Consult Australia Code of Ethics and the Terms and Conditions of Membership.

Signature:

Date:

### TERMS AND CONDITIONS OF MEMBERSHIP

**Membership term:** Membership of Consult Australia is Annual (1 July – 30 June) and is paid in a single payment (at 1 July).

**New members:** New members will be charged a membership fee based on pro-rating of the Annual subscription through to the end of the current financial year in their first year of membership and will then be billed in accordance with the membership term (as above).

**Annual renewal:** Membership Renewal invoices will be issued in May/June each year with an opportunity offered to members each April/May to update their details prior to invoices being produced. Details may also be updated at any time throughout the year but will not have a prorated effect on the fee.

**Resignation:** Resignations must be in writing and received 30 days prior to the end of the current membership period however resignations received within 30 days of receipt of the Renewal Invoice will also be accepted. Resignations received outside of this time will be applied to the next annual membership period (i.e. membership will not be pro-rated or refunded). Non payment of membership invoices does not constitute resignation.

**Default:** If the member defaults in payment of any invoice/account when due, all outstanding amounts become due and payable and are also subject to all recoverable costs.

Save the document and email through to Consult Australia.

**SUBMIT**

## MEMBERSHIP APPLICATION PROCEDURE

All applications are subject to approval by the Consult Australia Board, this process take approximately one (1) week.

**Note:** Consult Australia is committed to handling your personal information in accordance with the Privacy Act. A copy of our Privacy policy and the Consult Australia Code of Ethics can be found on the Consult Australia website at [www.consultaustralia.com.au](http://www.consultaustralia.com.au)

**When completed, please return to:**

**Consult Australia**

GPO Box 56

Sydney NSW 2001

Email: [membership@consultaustralia.com.au](mailto:membership@consultaustralia.com.au)

Phone: 02 8252 6700

# CONSULT AUSTRALIA MEMBERSHIP APPLICATION FORM



## OFFICE DETAILS

Please complete the below where you have more than one office in Australia.

Office address:		
City / suburb:	State:	Postcode:
Key contact:		Email:

  

Office address:		
City / suburb:	State:	Postcode:
Key contact:		Email:

  

Office address:		
City / suburb:	State:	Postcode:
Key contact:		Email:

  

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